



Application Check List

In order to process your application, we need the following documents. Could you please forward them to us or arrange to have them sent to us directly.

- An application form, fully completed.
- One passport photo signed and witnessed by a Notary Public.
- An official transcript sent **directly** to us from the school or schools of massage where you have studied reporting the number of training hours in massage techniques.
- Two character reference letters.
- Declaration of Registration Requirements Form plus Birth Certificate copy (if applicable)
- Criminal Record Check Report
- A photocopy of a current Workplace Standard First Aid/CPR Level C Certificate.
- A copy of a registration as a member of another profession and an official transcript of same (If applicable) eg: Nurse, physiotherapist.
- A copy of a registration certificate as a massage therapist from another province or country (if applicable).
- Professional & General liability insurance application form completed.
- Personal Information Consent Form
- Processing Fee of \$50.00 by Money Order (***new graduates are exempt from paying this fee***)