

The purpose of this regulation is to ensure that all Members of the New Brunswick Massotherapy Association provide the Office of the Registrar with full details of their business address and that of any associates, partners or employees.

- All Members of the New Brunswick Massotherapy Association, regardless of their class of membership, shall provide the Registrar with:
  - their current business address, or such address at which they may be contacted, including:
    - name of clinic or practice,
    - street address,
    - postal box,
    - city, province and postal code,
    - business telephone number,
    - fax number, and
    - email address.
  - a list of all associates, partners or employees of the Member including:
    - name of the employee,
    - title or position,
    - street address,
    - postal box,
    - city, province and postal code,
    - business telephone number,
    - fax number, and
    - e-mail address
- All changes to the above information shall be provided to the Registrar within seven days of the change.
- The NBMA will communicate with the Member using the last address on file with the Registrar.
- Any interruption of communication with the Member, or any failure of the Member to receive any notice or information arising from inaccurate business address information shall be deemed the responsibility of the Member if current information is not filed with the Registrar.